



06-C-2391

CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30303-0300
TEL (404) 330-6100

November 6, 2006

President Lisa Borders and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell St., S.W.
Atlanta, Georgia 30303

RE: Procurement Appeals Hearing Officer Appointment

Dear President Borders and Members of the Council:

It is a pleasure for me to appoint JC Love, III to serve as a Procurement Appeals Hearing Officer for the City of Atlanta. This appointment is for a **term of two (2) years**.

I am confident that Mr. Love will serve as a Procurement Appeals Hearing Officer with integrity and dedication.

Sincerely,

Shirley Franklin

J C LOVE, III

1094 PARSONS STREET • ATLANTA, GEORGIA 30314 • (617) 759-9675 • jcloveiii@gmail.com

OBJECTIVE

To continue to develop my legal skills by exceeding expectations in the review, drafting, coordination, oversight, and management of legal documents.

PROFESSIONAL EXPERIENCE

THE LAW FIRM OF WILLIAMS & ASSOCIATES,

DECATUR, GA

A full-service law firm specializing in civil litigation, personal injury, and social security benefits
Associate

2005-Present

- Interview clients to determine their specific needs.
- Researched and wrote legal memoranda on various issues (corporate veil of limited liability, ambiguous power of attorney agreements)
- Researched and drafted litigation pleadings (petitions for divorce, petitions for child support and child support modifications, dispossessory warrants, writ of garnishment)
- Perform negotiations with insurance adjusters and attorneys on behalf of our clients
- Conceptualize and communicate strategic solutions to settle cases without long and protracted litigation
- Communicate results orally and in writing to team members and clients to help determine targeted settlement amounts

ALABAMA ADMINISTRATIVE OFFICE OF THE COURTS,

MONTGOMERY, AL

State agency responsible for the effective judicial administration of the Alabama State Court System
Legal Intern, Legal Division

Fall 2004

- Researched and drafted legal memorandum of the Alabama Rules of Civil Procedure affecting the implementation of electronic filing in the state's court system.
- Researched and drafted memorandum regarding the feasibility of implementing the electronic filing of court documents throughout the state's court system.
- Drafted and conducted surveys to state circuit court judges and law firms to gauge opinion and interest on the electronic filing of court documents.

KRAMON & GRAHAM, P.A.,

BALTIMORE, MD

A full-service law firm with 25 attorneys

Summer Associate, Summer 2003

- Drafted corporate subleasing agreement for a chain of fitness centers
- Researched and drafted summary judgment motions on ERISA top-hat plans and insurance coverage.
- Performed due diligence for a physician establishing a mobile otolaryngology clinic Researched and wrote legal memoranda on various legal issues: (judicial dissolution of a limited liability company, Chief Financial Officer's obligations under Securities and Exchange Act of 1934 and Sarbanes-Oxley, trustees' duties to beneficiaries under trust agreement, customer list as trade secret).

MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL,

BOSTON, MA

Criminal Bureau, Criminal Justice Policy Division

Legal intern, Summer 2002

- Researched and drafted memorandum regarding state law enforcement's power to conduct warrantless arrests of absconders under federal civil warrants.